



**Job description and person specification.
Health and Safety Consultant (Theatre Specialist)
Full Time**

Introduction

An opportunity has arisen for a full-time health and safety consultant to work alongside the current consultancy team. The role will be based predominantly in central London at client's premises, with some travel and working from home required, as such the successful candidate will need to travel and be flexible on working days.

Applicants are requested to send a CV (labelled ***Health and Safety Consultant application***) to:

Richard Beale
RB Health and Safety Solutions Ltd
Blacklands Business Centre
15 Fearon Road,
Hastings, East Sussex. TN34 2EP
Email: richard.beale@rbhealthandsafety.co.uk

Job advert

Fancy a change of career? Want to use your theatre experience in another area? Have a keen interest in health and safety? RB Health and Safety Solutions are seeking a highly motivated and proactive full time Health and Safety Consultant based in London, with experience of working in theatre. We are looking for a candidate who is flexible, able to apply common sense to H&S whilst having good knowledge of the theatre industry. Come and join our amazing team.

Job description

Job title: Health and Safety Consultant

Responsible to: Consultancy Manager / Operations Director

Hours of work: Full Time (Flexible)

Pay Scale: Starting salary £40k (depending on experience)

Location: London

Closing date for receipt of CV's: Monday 15th Aug 2022

Interview date: TBC

Start date: As soon as available.

Summary of main responsibilities

- Working fixed days at clients premises as their health and safety advisor
- Report writing
- Building relationships with client
- Responding to ad-hoc H&S related queries
- Undertaking health and safety audits and inspections
- Advising clients on specific issues
- Accessing and administering elements of the Blue Lemon H&S Software
- Presenting board reports to clients
- Attending H&S committee meetings
- Project work
- Undertaking other administration duties as dictated by the needs of the organization
- Liaising with current and potential clients
- Promotion of services
- Achieving key performance indicators (mainly quality KPI;s)
- Other duties as dictated by the needs of the organisation.

Person Specification – Health and Safety Consultant

Criteria	Essential / Desirable
<ul style="list-style-type: none">➤ Experience<ul style="list-style-type: none">○ Experience of working within the theatre sector (technical or front of house)○ Passion for health and safety○ Understanding of health and safety practices within the industry and how to apply in practice○ Good communication skills○ Report writing○ Work without direct supervision and able to develop own skills	Essential

<p>➤ Skills</p> <ul style="list-style-type: none"> ○ Able to work to deadlines and meet KPI's ○ Excellent communication skills with a diverse range of people ○ Good computer skills including Word and Excel ○ Good presentation skills ○ Ability to communicate and present to senior managers across a range of organisations ○ Ability to work as part of a team 	<p>Essential</p>
<p>➤ Qualifications</p> <ul style="list-style-type: none"> ○ IT qualifications (Word, Excel, Outlook, PowerPoint) ○ Health and safety (IOSH or NEBOSH) 	<p>Desirable</p>
<p>➤ Other Requirements</p> <ul style="list-style-type: none"> ○ Self-motivated ○ Work additional hours as required by the nature of the business ○ Commitment and loyalty to the organisation's mission ○ Ambition and drive to help the organisation grow ○ Whilst the majority of the work will be in central London there maybe requirements to travel 	<p>Desirable</p>
<p>➤ Knowledge of health and safety would be an advantage but not essential as training will be provided.</p>	<p>Desirable</p>